Meeting Minutes - Approved

Kings Point WSC

November 8, 2021 - Noon

Kings Point Pavilion

The Board of Directors of the Kings Point Water Supply Corporation met for a scheduled meeting at noon on November 8, 2021, at the Kings Point Pavilion.

Attendees included:

Board Members: Darryl Stegemoller, Ron Stevenson, Richard Gelfand, Sonny Salinas and

Delia Del Fierro.

WSC Members: Brent Goswick

The meeting was called to order by the President, Ron Stevenson, at 12:00 pm.

Determination of Quorum was confirmed. All Board members were present at the meeting.

Proof of Notice was discussed. WSC customers were notified of Board meeting via email, as required by by-laws. Notice was also posted at the KP mail area. With confirmation of proper notice being given, the meeting proceeded as planned.

Adoption of Standing Rules - Ron noted that the KPWSC standing rules would be adhered to during this meeting.

Approval of Previous Minutes - Rich made a motion that the previously reviewed minutes from the July 16, 2021 meeting be approved as submitted. Darryl seconded the motion, and it was passed unanimously.

Treasurer's Report - Delia provided the Board members with a report indicating the current checking and savings account balances. Ron made a motion that the Treasurer's Report be approved as submitted. Sonny seconded the motion, and it passed unanimously.

Old Business

1. Generator Status

Ron advised the Board that the generator should arrive mid to late December. Cost is $18,633.16 plus tax. We will incur electrical costs once the generator arrives. Ron has reached out to PEC to coordinate the electrical work which will be necessary to install the generator.

2. Propane Tank Status

The propane tank which will supply the generator has arrived. It will need to be installed 10 feet from generator. This might require moving the current fencing. Area needs to b cleaned out. We will need concrete pads poured for both the generator and the propane tank. The estimated cost of the tank, fittings, labor for installation and tank fill is $3,847.

3. Electrical Power Upgrade Status

Once we have coordinated the installation of the generator and propane tank, we will get a bid on the electrical work needed. Rich reminded the Board we should advise PEC we are a utility company and should get priority per TRWA. Ron talked to our insurance company regarding coverage for the new equipment. Once we obtain total costs of equipment, we will request a quote and determine the feasibility of obtaining insurance.

New Business

1. Pipeline Breaks and Needs for Replacing

a) Stage 1 Bid - $10,200 (includes rental cost for backhoe, new pipe, labor to bury and connect pipe). This includes laying new pipe from the well shed to the Sadler's property, which is about 75% of the distance to the well. We are unable to get anyone to do the access work before January 15. Board members decided to do the clearing themselves with help from the neighborhood. Adam Rhodes is donating approximately $1200 worth of sand for the installation project. We will need to rent a wood chipper at a cost of $360/day - 2 day maximum.

2. Texas State Legislation Regarding Customer Confidentiality

Rich informed the Board that customer confidentiality is now understood as being automatic. The State of Texas now requires a form be made available to members who wish to opt out of confidentiality. Rich and Delia will work to put such a form on our website and inform members.

3. Texas State Legislation Regarding Emergency Plan

TCEQ is requiring water municipalities to put an emergency contingency plan in place for outages lasting more than 24 hours. Rich and Delia will work on this and submit it to TCEQ by the March 1 deadline.

4. TCEQ Requirements Regarding RPZ Back Flow devices - Delia will continue to work with D. J. Seeger on obtaining a list of members who will need to upgrade their equipment.

Any Other Business

- Valve project is still pending

- Beverly Baldwin had an extensive leak and will be requesting assistance on her billing

Schedule Next Meeting

Next meeting will be scheduled as needed

With no further discussion, Sonny made a motion that the meeting be adjourned. Darryl seconded tre motion and all approved. The meeting was adjourned at 12:53 p.m.