Meeting Minutes - Approved

Kings Point WSC

March 20, 2020 - Noon

Kings Point Pavilion

The Board of Directors of the Kings Point Water Supply Corporation met for a scheduled meeting at noon on March 20, 2020, at the Kings Point Pavilion.

Attendees included:

Board Members: Darryl Stegemoller, Ron Stevenson, Richard Gelfand, Sonny Salinas and

Delia Del Fierro.

WSC Members: Jeanne Hoffman

The meeting was called to order by the President, Ron Stevenson, at noon.

Determination of Quorum was confirmed. All Board members were present at the meeting.

Proof of Notice was discussed. WSC customers were notified of Board meeting via email, as required by by-laws. Notice was also posted at the KP mail area. With confirmation of proper notice being given, the meeting proceeded as planned.

Adoption of Standing Rules - Ron noted that the KPWSC standing rules would be adhered to during this meeting.

Approval of Previous Minutes - Darryl made a motion that the previously reviewed minutes from the June 17, 2019 meeting be approved as submitted. Rich seconded the motion, and it was passed unanimously.

Treasurer's Report - Delia provided the Board members with a report indicating the current checking and savings account balances. She indicated the 2019 taxes have been completed and submitted. Rich made a motion that the Treasurer's Report be approved as submitted. Darryl seconded the motion, and it passed unanimously.

Old Business

1. Valves

Our operator, Skip Smith, has provided the name of someone who can help with this project. It was agreed that this is not high priority, as other projects have taken precedence. Once all valves are located, the WSC will have the ability to shut down only partial/affected areas when issues that require maintenance occur. Sonny indicated that our plumber has the parts to install a new valve between the well shed and water tank. He will install it as time permits. The Board hopes to have this project completed in 2020.

New Business

1. 2020 Budget

Ron drafted and proposed a budget for 2020. It is comparable to the 2019 budget. He reviewed the proposal line by line. After some discussion, Darryl made a motion to approve the budget with the revisions discussed. Sonny seconded the motion, and it was approved unanimously.

2. Annual meeting/Election

The annual member's meeting is scheduled for April 25, 2020 at 10 am. Only 2 candidates submitted applications for the 2 vacancies. The applications of Darryl Stegemoller and Richard Gelfand were reviewed and vetted against the qualification of a Director. Delia made a motion that both candidates be approved. Ron seconded the motion, and it was approved unanimously.

Delia submitted a proposed agenda for the upcoming annual meeting. There was discussion as to whether COVID-19 might impact our ability to conduct the meeting. A decision with be made at a later date as to the feasibility.

Delia will send out the meeting notice and agenda and will also mail out a hard copy via US mail, as required by state law.

3. Resolution

Delia drafted a Resolution declaring unopposed candidates elected as done in the past. Ron read the Resolution to the Board, and Ron and Delia signed it into record. It will be read at the annual member's meeting in April.

4. Rates Review

The Board discussed the possibility of increasing rates on an annual basis in small increments so that we do not need to have a large increase like we did in recent years. Due to the current situation with COVID-19 and the economy, we agreed to table this discussion until a later date.

5. Bleach

Skip notified Board members that bleach is difficult to find as a result of COVID-19 excessive buying. Several members have been able to secure some bleach. In addition, we have located a new supplier in Houston who will sell us bleach that is twice as powerful as what we are buying. It will be purchased in 5-gallon pails and Sonny will assist in transporting it here. He will be reimbursed for any mileage incurred. This will allow us to maintain a safe and clean system throughout this shortage situation.

6. TCEQ Reports Due

Delia provided an update on recent reports submitted to TCEQ as well as some that are due in the next 6 weeks. She will keep Board members apprised as to the need for assistance in completing some of these reports.

Schedule Next Meeting

The next meeting will be the annual member's meeting on April 25, 2020. The Board will meet immediately after this meeting to elect officers for the 2020-21 year.

Discussion

No further discussion/

Adjournment

With no further business to discuss, Darryl made a motion to adjourn the meeting. The motion was seconded by Sonny, and the meeting was adjourned at 12:45 p.m.