Meeting Minutes - Approved

Kings Point WSC

July 16, 2021 - Noon

Kings Point Pavilion

The Board of Directors of the Kings Point Water Supply Corporation met for a scheduled meeting at noon on July 16, 2010, at the Kings Point Pavilion.

Attendees included:

Board Members: Darryl Stegemoller, Ron Stevenson, Richard Gelfand, Sonny Salinas and

Delia Del Fierro.

WSC Members: Rick Agee, Bob Bowie

The meeting was called to order by the President, Ron Stevenson, at 12:02 pm.

Determination of Quorum was confirmed. All Board members were present at the meeting.

Proof of Notice was discussed. WSC customers were notified of Board meeting via email, as required by by-laws. Notice was also posted at the KP mail area. With confirmation of proper notice being given, the meeting proceeded as planned.

Adoption of Standing Rules - Ron noted that the KPWSC standing rules would be adhered to during this meeting.

Approval of Previous Minutes - Darryl made a motion that the previously reviewed minutes from the March 20, 2020 meeting be approved as submitted. Rich seconded the motion, and it was passed unanimously.

Treasurer's Report - Delia provided the Board members with a report indicating the current checking and savings account balances. Rich made a motion that the Treasurer's Report be approved as submitted. Darryl seconded the motion, and it passed unanimously.

Old Business

1. Valves

Since it was agreed to that this project is not as high priority as others, it was not completed in 2020. Ron will talk with our Contract Operator, Skip, to have someone come out to help find the vales and give us an estimate on replacing. Darryl asked whether Seeger Irrigation might be able to also provide an estimate. Ron agreed to check with Don Seeger on this.

New Business

1. Generator Contract Review/Approval

Ron has talked to 2 companies. He provided an overview of what he has learned. There was discussion as to the appropriate size generator we would need to ensure it could carry our current and any future loads. Rick Agee provided insight indicating that a rough load analysis indicates we will need at least a 24kw. Ron agreed to get a quote on a larger generator to handle future growth before we agree on a contract.

2. Propane Tank Costs

Ron has talked with Blanco Propane and received an all inclusive quote of $3,849 for a tank. WSC will need to supply the pad for the generator and level the property as well as do the site preparation prior to installation of both the generator and the propane tank.

3. Electrical Power Upgrade

The Board agreed the electrical work needs to be completed before the generator is ordered. The panel needs to be replaced as soon as possible, as the breaker keeps tripping and turning off our equipment. Ron has scheduled Wheat Electric to give us an estimate. It's difficult to get contractors out at this time. Rich made a motion that we move forward with the panel replacement project. Sonny seconded the motion, and it was approved unanimously. The Board also agreed to go forward with PEC to put in a new loop and to submit a deposit on a generator as soon as we agree on a size.

Bob Bowie recommended John Wayne Co. for any electrical or plumbing needs.

4. Improvements to Well Site to Accommodate Generator, Propane Tank and Changes Required by PEC

Cost from PEC to increase transformer capacity, if needed, is approximately $3,000. We will need to work with electrician and PEC to determine actual needs. Other topics discussed in items above.

5. Fence and New Gate

Once all work is completed, we will need to look at replacing gate in front of pump house and evaluating fencing needs.

6. Federal Income Taxes

Delia provided an update on the payment of our federal income tax and the 2021 quarterly prepayments. CPA has advised we need to continue to make the quarterly payments for the year.

7. Bleach Prices

Bleach prices have increased significantly since our last order. Previous price for a 5 gallon container was $22.14. It is now $35.04. Freight costs are also increasing.

8. Annual Irrigation Inspections

Delia is currently working with Seeger on dates to set this up for August.

Any Other Business

Bob Bowie inquired as to our current leakage analysis. Ron indicated it is running approximately 13%, which is well below average.

Schedule Next Meeting

The next meeting will be scheduled once we have gathered additional information on the current new business items.

Discussion

No further discussion

Adjournment

With no further business to discuss, Darryl made a motion to adjourn the meeting. The motion was seconded by Sonny, and the meeting was adjourned at 12:46 p.m.